



Kiwaniis[®]
CLUB OF MEDINA

Medina Kiwanis New Member Guide

April 2025

Table of Contents

WELCOME MESSAGE	1
KIWANIS OVERVIEW	1
Medina Kiwanis Overview	1
Kiwanis International	1
Kiwanis Club of Medina: A Proud Legacy	1
MEMBERSHIP	3
Membership Benefits	3
Membership Requirements	3
New Member Process	4
MEETINGS	4
Weekly Meetings:	4
Annual Meeting:	4
COMMUNICATION AND RESOURCES	4
CLUB LEADERSHIP	5
2024 Officers:	5
Board of Directors:	5
Other Positions	5
MEDINA KIWANIS OVERVIEW	5
Programs	6
Service Projects	6
Fundraising Efforts	8
Committees	9
KIWANIS SONGS (LYRICS)	9
Smile – Sing A Song	9
How D’Ya Do	10
You’re In Kiwanis Now	10
APPENDIX	10
Kiwanis New Member Checklist	10
Calendar of Events	10
Kiwanis International Structure and Leadership	12
Elections Overview	12
Responsibilities and Committees	13

** NOTE: Please refer to the by-laws for additional information **

Welcome Message

Welcome to the Kiwanis Club of Medina! We are thrilled to have you join our family of volunteers dedicated to improving the lives of children and enhancing our community. Your involvement will help us continue our tradition of service, fellowship, and fun.

Feel free to reach out to any member for guidance, and we encourage you to participate in our programs and events. Together, we'll make a difference!

Kiwanis Overview

Medina Kiwanis Overview

Our defining statement, said at the beginning of each meeting:

"Kiwanis is a global organization of volunteers dedicated to improving the world one child, and one community at a time."

The primary purpose of this club is to improve the quality of life for children and families worldwide by adhering to the objectives of Kiwanis International, which are:

- To give primacy to the human and spiritual, rather than to the material values of life.
- To encourage the daily living of the Golden Rule in all human relationships.
- To promote the adoption and application of higher social, business, and professional standards.
- To develop, by precept and example, a more intelligent, aggressive, and serviceable citizenship.
- To provide, through this club, a practical means to form enduring friendships, to render altruistic service, and to build a better community.
- To cooperate in creating and maintaining that sound public opinion and high idealism which make possible the increase of righteousness, justice, patriotism, and goodwill.

Kiwanis International

Kiwanis International was founded in Detroit, Michigan, on January 21, 1915. Originally created to support members' businesses and their community, it quickly expanded. The second club was chartered in Cleveland, Ohio, followed by clubs in Pittsburgh, New York, Los Angeles, and Hamilton, Ontario. Kiwanis adopted its motto, "We Build," in 1920, shifting its focus to service and philanthropy. The guiding principles of the organization were formally adopted in 1924.

Kiwanis Club of Medina: A Proud Legacy

Despite skepticism about its viability in small towns, the Kiwanis Club of Medina, Ohio, was chartered on February 19, 1920—making it the first in a town under 10,000 residents. Originally organized in November 1919, the club had 51 charter members. Huber Root became its first official president in January 1920 and uniquely served two full terms.

The club has seen 104 presidents and only twelve secretaries in its 104-year history. Notable members include Samuel Brainard, secretary for 47 years and the longest-serving in Kiwanis International history. Medina has also produced multiple Lt. Governors and two Ohio District Governors.

The club proudly sponsored other Kiwanis organizations, including the Wooster Club (1923), the Medina Breakfast Kiwanis (1972), and Key Clubs at Medina, Highland, and Buckeye High Schools. It also helped launch Builders Clubs at Medina Jr. High (now Claggett Middle School) and A.I. Root Middle School.

Women in Kiwanis

Women were officially admitted into Kiwanis International in 1987, following court rulings and policy changes. The Kiwanis Club of Medina welcomed Alice Chester as its first female member and president in 1994-95. She also became the first woman inducted into the club's Hall of Fame, which began in 1984 and has honored 64 members to date.

Honors and Distinctions

Thirty club members have received the prestigious George F. Hixson Fellowship Award. Named after Kiwanis International's first president, this award honors exceptional service and dedication. Medina's O.C. Duke held the global record for longest Kiwanis membership at 75 years.

Medina High School Key Club

Chartered in 1970, the Medina Sr. High School Key Club has a rich history of excellence. It has won numerous Ohio District awards and produced 22 Lt. Governors and five District Governors. The club has had just twelve advisors in 55 years—four of whom were former Key Club members themselves. Longtime Kiwanis members Jeffrey Eble, Patty Barany, and Terry Shuman have each served in state-level Key Club leadership roles.

Signature Projects of the Kiwanis Club of Medina

The club supports the community through long-standing projects including:

- Chicken/Burger/Sausage fundraiser at Art in the Park
- Mother's Day Flower Sale
- Boy Scout Camp Manatoc cabin maintenance
- Children's Christmas Clothing program
- Golden Anniversary couples' recognition
- Tree seedling giveaways to third graders
- Support for Boys' and Girls' State participants
- Sponsorship of Key Clubs and Builders Clubs
- Macy Hallock Essay Contest for 6th graders

Ongoing financial and volunteer support is also provided to the Boy & Girl Scouts, "Students of the Month" across all eight county high schools, the Medina Community Services Center, Project J.U.M.P., Special Olympics, and more.

Commitment to Community

Needless to say, the Kiwanis Club of Medina is extremely proud of its history, its past leaders and members, its sponsored youth groups, and its cumulative contributions to a grateful Medina community. It has been able to accomplish all of these things because of the tireless and selfless efforts of a visionary and altruistic group of dedicated citizens who firmly and collectively believe that each human being on this

planet has a responsibility to "give to others", and to help to make their community, district and world...a better place.

For over a century, the Kiwanis Club of Medina has exemplified service, leadership, and compassion. Guided by the motto "Serving the Children of the World," the club continues to uphold its mission: *building a better world—one child, and one community at a time.*

Membership

Membership Benefits

- Opportunity to network with community leaders.
- Develop leadership skills through active participation.
- Contribute to meaningful service projects.
- Be part of a global mission to improve communities.
- **Membership Types:**
 - **Active (Regular)** – Dues are \$41 per quarter. Members are charged for meals whether they attend the Thursday meetings or not. The cost of meals may fluctuate due to the location of the meeting; however, they are typically \$13 per meeting.
 - **Senior Membership** – Available to Kiwanians with at least 10 years of membership who have a valid reason, such as travel or health, to request Senior status. Dues are \$41 per quarter, and members only pay for the meals they consume.
 - **Active (Satellite)** – Dues are \$41 per quarter. Satellite members are charged for meals only if they attend the Thursday meeting. (More information about Satellite members can be found in [Section 4. Meetings](#))
 - **Life Membership** – Bestowed by the club.
 - **Organizational Membership or Business Membership** – To become a corporate member, your company registers with Kiwanis International as a member of your local Kiwanis club. A representative of your choosing will attend club functions, including meetings, fundraisers and service projects. The representative is eligible to serve as a club officer and to attend conventions as a club delegate. The company can send other, non-designated employees to club meetings as guests.
- **Membership Dues:**
 - Membership dues are charged for the upcoming quarter, while meals are charged in arrears. There are times when special events require an additional fee and may be included with the invoice. The invoice is itemized.
 - Invoices are sent via email unless a request is submitted to the Treasurer for a mailed copy.

Membership Requirements

- Adults of good character and good community standing may be admitted to membership in this club by invitation or by transfer from another Kiwanis club upon no less than a majority vote of the board.
- Members in good standing are entitled to all rights and privileges of the club. To be in good standing, members are obligated to pay the dues and fees provided in club policy and comply with any other criteria provided in club policy.

- Members not in good standing may be suspended or removed by no less than a majority vote of the board. At least fourteen (14) days previous notice of such pending action must be provided to the member. The member will have the right to appear to present his/her case to the board on or before the meeting at which action will be determined.
- A member may resign by submitting written notice to the club. Any member who resigns or has been removed from club membership forfeits all interest in any club funds or property and all rights to use any Kiwanis marks.

New Member Process

The Immediate Past President will meet with the potential member(s) and provide them with an orientation and a Kiwanis International application. Upon completion of the application, the Immediate Past President will inform the President. The board approves membership and a date is set for induction at a club meeting. At the next attended meeting, the nominated member and the President will induct the new member into the club.

Note: Guests can attend up to three meetings at no cost before deciding to join.

Meetings

Weekly Meetings:

- Held weekly on **Thursdays** at 11:45 am at Williams On The Lake in Medina. Lunch is served and charged quarterly to your account. Members typically arrive as early as 11:15 am to socialize.
 - For the week of Thanksgiving, the weekly meeting will take place on the prior Wednesday, or at the Board's discretion.
 - For any month that has a Fifth Thursday, the Medina Kiwanis has a group social with the Medina Breakfast Kiwanis. There is no daytime meeting.
 - For the week of the Medina County Fair, the club meets at the Medina County Home.
- The meeting provides club updates, guest speakers, and Happy Dollars.
- A satellite group is available for members who cannot attend regular meetings but wish to participate in volunteer efforts. These meetings are held on the 2nd Monday of every month at 7pm at the Al Root Community Room.
- If Zoom is needed for the meeting, reach out to Nancy Abbott.

Annual Meeting:

- One meeting each year between January 1 and May 15 will be designated as the annual meeting for club elections. At least 30 days previous notice of the annual meeting will be given.

Communication and Resources

Stay connected with club updates through:

- **The Brick:** Our weekly newsletter.
- **Website:** [medinakiwanis.org](https://www.medinakiwanis.org)
- **Social Media:**
 - Facebook: https://www.facebook.com/medinakiwanis_ - Kiwanis Club of Medina
 - Instagram: https://www.instagram.com/medina_kiwanis/ - medina_kiwanis

- **Medina Kiwanis Roster** – maintained by Nancy Abbott.
 - **Weekly Email** – Nancy Abbott sends out a weekly email providing us with the topic for the weekly meeting, Zoom information (if applicable), and if the meeting room has changed. Nancy can be reached at nlabott@gmail.com.
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Club Leadership

Board meetings are held on the 3rd Wednesday of every month, all members are welcome to attend.

2024 Officers:

- **President:** Marty Gaska
- **President-Elect:** Aaron Harrison
- **Vice President:** Ashley Krause
- **Immediate Past President:** Hank Waite
- **Secretary:** Nanette Waite
- **Treasurer:** Brian Harr

Board of Directors:

- 2023–2025: Krista Wasowski, Curtis Perkins, Tim Nelson
- 2024–2026: Joan Samkow, Tracy Knappins, Russ Fanello.

Other Positions

- Assistant Secretary – Anna Slepecky
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Medina Kiwanis Overview

The Medina Kiwanis hosts numerous fundraisers throughout the year, with all proceeds supporting a wide range of children-focused initiatives, community programs, and impactful service projects.

The Medina Kiwanis has hosted an impressive variety of speakers and topics, covering community engagement, professional insights, and personal experiences. Key highlights include:

- **Community and Local Issues:** Updates from city officials, local law enforcement, and organizations like the Medina County Historical Society, Children's Center, and Veterans Service.
- **Education and Inspiration:** Presentations by motivational speakers, educators, and authors, alongside discussions on health, history, and environmental initiatives.
- **Service and Volunteering:** Regular updates on Kiwanis service projects, including support for children's programs, county home visits, and creating care packages.
- **Unique Experiences:** Stories of travel adventures, cultural explorations, and personal milestones, such as a 50th-anniversary celebration and veterans' remembrances.
- **Annual Traditions:** Recurring events like the Fifth Thursday Kiwanis Social, Arbor Day celebrations, and officer installations.

Our committees manage various aspects of our club's operations and community service efforts:

- **Administration:** Oversees financial and organizational matters.
- **Programs:** Organizes weekly meetings and events.
- **Membership:** Focuses on recruitment, retention, and recognition.
- **Service Projects:** Plans and executes community programs.
- **Fundraising:** Develops and runs fundraising initiatives.

The Medina Kiwanis collaborates with other Kiwanis groups. Other organizations are Medina Breakfast, Wadsworth, Brunswick, Cloverleaf, NextGen Leaders, AKtion Club (people with special needs), and the Internet Group (all of Ohio).

Programs

We have a variety of programs that happen throughout the year, which are led by the Vice-President, Chair:

- **Special Events**
 - Christmas Party
 - 50th Wedding Anniversary Celebrations
 - Club Picnics
 - Heartfelt Thanks - a luncheon thanking nonmembers of the community who contributed their time or funds to Medina Kiwanis.
 - **Human Spiritual Values**
 - Invocations
 - Sunshine - support for our members, such as get-well cards.
 - Good Friday Breakfast - a breakfast hosted by a Medina service organization, our club hosts every seven years.
 - **Community Requests**
 - In anticipation of unplanned requests this committee will budget for the unexpected. The committee shall maintain a set of criteria for the purpose to evaluate the request against the philosophies of Kiwanis. When a responsible request for money exceeds the committee's budget, they may take the request to the Board of Directors.
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Service Projects

Service Projects are projects we work on together to support youth and members of our community.

- **Youth Services –**
 - **Christmas Shopping** – Provides clothing to needy children from the local elementary schools, middle schools, high school and Career Center buildings.
 - **Camp Manatoc** - This committee was created to help the Boy Scouts of America. Cleaning and repair of a cottage and any needed maintenance work is performed in the spring at the Boy Scout Camp near Peninsula, Ohio.
 - **Scholarships** - To assist qualifying seniors in their college expenses. The committee administers the selection and distribution of scholarship moneys to local high school students. The committee establishes the criteria.
 - **Boys/Girls State** – A state-led civics program for kids to learn about the government. The Kiwanis Club contributes each year to support one boy at Boys State and one girl at Girls State. These two programs, conducted by the American Legion, offer hands-on experience

in the workings of a democratic government, the organization of political parties, and their role in shaping Ohio's government. <https://www.ohiobuckeyeboysstate.com/>
<https://buckeyegirlsstate.org/>

- **Student of the Month** – This committee in conjunction with the Medina County Gazette promotes good citizenship at the High School age by promoting the selection of a boy and a girl Student of the Month, at each of the eight-county High Schools. Nominations come from each school, each month for selection and the Medina County Gazette partners with Kiwanis in publishing the results. A banquet is held at year's end to honor all Student of the Month county-wide recipients and to announce the Student of the Year selections.
- **Service Leadership**
 - **Service Leadership** – Service Leadership Programs (SLPs) are service leadership programs for elementary, middle school, high school, college and students who may be mentally and/or physically challenged. In each of these programs, students learn not only how to work together on a project but also how to be leaders within their club, school, and community. Kiwanis Service Clubs include the following Clubs:
 - K Kids – Elementary school students (Blake and Ella Canavan)
 - Builders Club – middle school students (A.I. Root)
 - Key Clubs – high school-aged students (Highland, Medina, and Buckeye)
 - **Young Children Priority One (0-6)** - This committee should implement projects for prenatal children through age six. Projects can address maternal and child health, childcare, early development nutrition, parenting education and support, advocacy, pediatric trauma or safety. This committee supplies the Oaks Family Care Center in Brunswick and Birthcare of Medina County with diapers, formula, baby food, and any other requested items for mothers and children in need
 - **Youth Services (6-18)** - The committee suggests projects and programs to assist boys and girls, ages 6 to 18 years of age, to adjust to their environment and adapt to the social, economic, and moral demand they might encounter. The committee develops means to assist on the guidance of youth in the selection of proper and suitable vocations, as well as other areas that the committee may deem pertinent.
- **Scholarships**
 - Kiwanis provides multiple scholarships to students each year, ranging in values of \$250 to \$1,000.
- **Community Services**
 - **Project MUNCH** – Kiwanis volunteers prepare food and serve it to those in need at the Salvation Army on the 3rd Wednesday of every month. Special meals are also provided for Thanksgiving and Christmas.
 - **Golden Anniversary** - To honor Golden Anniversary Couples for their 50 years of marriage commitment.
 - **Highway Cleanup** - Periodically, this committee organizes a group of members to clean the litter from a section of highway from Cleveland Clinic Medina to Waffle House on Route 18. This is part of the Ohio Department of Transportation Adopt A Highway program.
- **Kiwanis International Emphasis Project**
 - This committee promotes the International project by educating the membership and develops a money making plan to carry out the desires of the Board of Directors
- **Agriculture / Conservation**

- This committee supports the Farm community by providing a farm-oriented program. This committee organizes and promotes activities which educate elementary children on the topic of conservation.
- **Arbor Day**
 - All 3rd graders in the Medina City Schools receive a tree sapling. All Medina elementary schools participate in tree projects.
- **Hands on Service Projects**
 - Blankets
 - Canine Companions
 - Care Packages for Ronald McDonald House
 - The Children's Center of Medina County Pinwheels
 - County Home Cards
 - Easter Bunny Drop Offs
 - Replay4Kids – We adapt toys to be used by disabled children.
- Macy Hallock Essay Contest – Claggett and Al Root students write essays on local non-profits worthy of funding. Winning essays are presented by the students and Kiwanis awards \$100 to winning nonprofits.

Fundraising Efforts

Our fundraisers directly support our service projects within the community.

- Parade of Flags – Through subscriptions, Kiwanis puts flags in front of homes/businesses six times a year. Parade of Flags are displayed for Memorial Day, Flag Day, Independence Day, Labor Day, Patriot Day and Veterans Day
- Christmas Caroling – In partnership with our sponsored Key Clubs, Kiwanis members go Christmas caroling to a variety of Medina restaurants to raise funds.
- Flower Sale – Each Mother's Day weekend, we sell flowers.
- Kiwanis Cookout – this is held during the Medina Art in the Park.
- Ham Sale - the sale and distribution of hams.
- White Elephant Auction (Member-only event) - This activity promotes fun and fellowship for members and raises money for the Club.
- Happy Dollars - Members share something positive and donate an amount they chose during the weekly meeting.
- Medina Home & Garden Show – This event is awareness of our club, it is not a fundraiser.

Committees

Committee	Committee Chair(s)
Arbor Day	Dale Weygant
BBQ at Art in the Park	Jim Haymond / Marty Gaska
Bicycle Rodeo / Helmets	Barb Woodard
Buckeye Boys/Girls State	Keith Dirham
Camp Manatoc	Keith Dirham
Christmas Carol	Linda Hoffmann
Christmas Shopping	Ashley Krause / Jim Shields
Easter Bunny Visit	Keith Dirham
Essay Contest / Literacy Project	Barb Woodard
Flower Sale	Krista Wasowski / Jim Haymond
Heartfelt Thanks	Linda Hoffmann
Home and Flower Show	Jim Haymond
Parade of Flags	Mike Short / Aaron Harrison
Project MUNCH	Tim Nelson / Jim Haymond
Service Leadership (K-Kids, Builders Club, Key Clubs)	Nancy McNeal
Student of the Month	Colleen Swedyk
White Elephant Auction	Linda Hoffmann
Young Children Priority One	Nancy Abbott

Kiwanis Songs (Lyrics)

Before our weekly meetings begin, we sing America the Beautiful, and we close each meeting with God Bless America. In addition to the songs listed below, we may also sing Happy Birthday as appropriate.

Smile – Sing A Song

Smile and the world smiles with you,
Sing a song.
Don't be weary,
Just be cheery all day long.
Whenever your trials,
Your troubles and your care
Seem to be more than you can really bear...
Smile and the world smiles with you,
Sing a song.

How D’Ya Do

This should be to greet the speaker of the day. Any name can be substituted for “fellow Kiwanian.”

How d’ya do fellow Kiwanian? How d’ya do,
How d’ya do fellow Kiwanian? How are you?
We’re glad you’re here today,
Look’n forward to what you say,
How d’ya do fellow Kiwanian?
How d’ya do, do, do.

You’re In Kiwanis Now

This song is sung twice when someone becomes a formal member.

You’re a Kiwanis now,
You’re in Kiwanis now,
There’s work to be done,
You’re going to have fun,
You’re in Kiwanis now!

Appendix

Kiwanis New Member Checklist

New Member Checklist

- ✓ Attend orientation.
- ✓ Join a committee.
- ✓ Participate in a service project.
- ✓ Attend weekly meetings and events.
- ✓ Receive and review the bylaws.

Kiwanis Member Checklist

- ✓ Provide the new member’s email address to The Brick editor and Nancy Abbott for the weekly email and the roster.
- ✓ Submit shirt size and logo to Keith Dirham
- ✓ Provide contact info and headshot for the roster – Nancy Abbott
- ✓ Provide a copy of the by-laws.

Calendar of Events

Special Note:

- ** We plan one service project each month, with dates based on past schedules. However, these may change, so please check for updates closer to the event.*
- *For any month with a fifth Thursday, a social event is held in place of the regular meeting.*
- *Project MUNCH is the 4th Wednesday of every month, except November it’s the 3rd Wednesday.*
- *For Parade of Flags, see section 7 c. Fundraising efforts for when the flags are put out.*

Medina Kiwanis Calendar of Events	
January	Blankets (Service Project) Replay4Kids (Service Project) Visit to the MCCC Center Café – Chef Tony
February	Valentines for County Home (Service Project) Ham Sale (Fundraising)
March	Medina Home & Garden Show (Fundraising) Children’s Center Pinwheels (Service Project) Heartfelt Thanks (Program) Macy Hallock Essay Contest (Service Project)
April	Arbor Day Project (Youth Services) Good Friday Breakfast (when is the next time we host?) Easter Bunny Drop-Offs (Service Project)
May	Annual Meeting Replay4Kids (Service Project) Mother’s Day Flower Sale (Fundraising) White Elephant Auction (Internal Fundraising)
June	Service Leadership Program (SLP) Students of the Year and Scholarships Boys/Girls State (Youth Service)
July	Replay4Kids (Service Project) Care Packages for Ronald McDonald House (Service Project) Kiwanis Cookout (Fundraising) 50th Wedding Anniversary Celebrations
August	Medina County Home (the week of the Medina County Fair) Club Picnic
September	Kiwanis HOF Replay4Kids (Service Project)
October	Installation of Officers Replay4Kids (Service Project)
November	Native Americans (Wednesday before Thanksgiving)

December	Christmas Caroling (Youth Service) Christmas Shopping / Winter Shopping with kids (Youth Service) Christmas Party Blankets (Service Project) County Home Cards (Service Project)
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Kiwanis International Structure and Leadership

Kiwanis International is a global organization structured to facilitate service and leadership at various levels, ensuring effective community impact worldwide. Here's an overview of its structure and leadership, with a focus on where the Medina Kiwanis Club fits in:

1. Club Level:

- **Local Clubs:** The foundation of Kiwanis International, where members engage in community service projects. Each club operates autonomously, addressing local needs.
- **Medina Kiwanis Club:** As a local club, it serves the Medina community through various initiatives and projects.

2. Division Level:

- **Divisions:** Groups of clubs within a specific geographic area form a division. Each division is led by a Lieutenant Governor who supports and coordinates the clubs.
- **Medina's Division:** The Medina Kiwanis Club is part of a division that includes other nearby clubs, fostering collaboration and shared service projects.

3. District Level:

- **Districts:** Comprising multiple divisions, districts provide resources, training, and support to clubs. Each district is led by a Governor.
- **Ohio District:** Medina Kiwanis is part of the Ohio District, which encompasses all Kiwanis clubs in the state. The Ohio District offers guidance and organizes events like conventions and leadership training.

4. International Level:

- **Kiwanis International:** The overarching body that connects all districts and clubs globally. It is governed by the Kiwanis International Board of Trustees, including a President, President-Elect, Vice President, Immediate Past President, and 15 Trustees elected from various regions.

This hierarchical structure ensures that while clubs like Medina Kiwanis focus on local community service, they are supported by a network that provides resources, leadership development, and opportunities for broader impact.

To learn more, visit: <https://www.kiwanis.org/who-we-are/structure-and-leadership/>

Elections Overview

For detailed information, please refer to the by-laws. The administrative and fiscal year of the club is the same as Kiwanis International, which is October 1-September 30. Each position has a term of one year, except for the directors, their term is two years.

1. Eligibility for Office:

All officers and directors must be members in good standing with the club.

2. **Nomination Process:**

1. Members can be nominated either in advance or from the floor during the annual meeting.
2. Nominees must consent to their nomination to be eligible.

3. **Election Timing:**

1. Elections are held at the **annual meeting**, which occurs between January 1 and May 15.
2. Members receive at least 30 days' notice before the annual meeting.

4. **Offices Elected:**

Positions include:

1. President
2. President-Elect
3. Vice President(s) (if applicable)
4. Secretary (if elected)
5. Treasurer
6. Board of Directors

5. **Voting Process:**

1. Elections are conducted by majority vote of the members present.
2. If no candidate achieves a majority, a new vote is taken with the nominee receiving the fewest votes removed from the ballot.

6. **Term of Office:**

1. Most positions, including President and Treasurer, serve one-year terms beginning October
2. Directors may serve longer terms, typically up to three years, with staggered elections for continuity.

7. **Vacancies:**

1. In the event of a vacancy, the President-Elect or Immediate Past President may assume the role of President.
2. Other vacancies are filled through new elections or appointments as specified in the bylaws.

Responsibilities and Committees

1. **President**

Purpose: To provide overall leadership and direction for the club, ensuring its success in serving the community. The President presides over meetings, represents the club in official capacities, supports committees, and ensures that the club operates in accordance with Kiwanis International guidelines and its bylaws.

- A. Preside over club and board meetings
- B. Provide vision and leadership for the club's goals and strategic initiatives
- C. Serve as the primary liaison between the club, Kiwanis International, and the district leadership
- D. Support and guide committees to ensure their effectiveness
- E. Oversee member engagement and club growth initiatives
- F. Represent the club at official events, conferences, and community gatherings

2. **President - Elect, Chair - Administration**

Purpose: To assure the effective organization and operation of the club's leadership selection process, financial affairs, safety and risk management concerns, bylaw/club policy review, and historical preservation of records.

- A. Budget

- B. Financial review
- C. Nominating
- D. Risk management
- E. Archives
- F. By-laws / Policy review.

3. Vice-President, Chair - Program

Purpose: To assure that weekly club meetings are conducted in good order and contain uplifting programs appropriate to the purposes of Kiwanis.

- A. Programs
- B. House Set-up
- C. Music
- D. Special Events
- E. Human / Spiritual Values
- F. Internal Fundraising

4. Immediate Past President, Chair - Membership

Purpose: To assure healthy club membership growth, retention, education and recognition.

- A. Membership Growth and Education
- B. Interclub Activities
- C. Public Relations
- D. Membership Directory
- E. Member Recognition

5. Board Member, Chair - Service Project

Purpose: To determine, with the approval of the Board of Directors, the needs in our community, especially of children and youth, and to develop, implement and maintain projects which help meet those needs.

- A. Young Children
- B. Youth Services
- C. Service Leadership
- D. Scholarships
- E. Community Services
- F. Agriculture / Conservation
- G. KI Current

6. Board Member, Chair - Fundraising

Purpose: To assure that sufficient funds are raised annually to meet the budget's proposed expenditures for all service projects by developing, implementing and maintaining appropriate fundraising activities.

- A. Flags
- B. Christmas Caroling
- C. Mother's Day Flower Sale
- D. Kiwanis Cookout